### BROMSGROVE DISTRICT COUNCIL

#### CONSTITUTION

#### **INDEX**

- 1. Introduction and Explanation of the Constitution (Pages 1 18)
- 2. Articles of the Constitution (Pages 19 50)

# **Allocation of Responsibility for Functions**

- 3. Allocation of Responsibility for Functions Introduction (Pages 51 56)
- 4. Cabinet (Pages 57 58)
- 5. Committee Terms of Reference (Pages 59 76)
- 6. Scheme of Delegations (Pages 77 154)
- 7. Joint Arrangements (Pages 155 160)

#### **Procedure Rules**

- 8. Council Procedure Rules (Pages 161 184)
- 9. Access to Information Rules (Pages 185 198)
- 10. Budget and Policy Framework Rules (Pages 199 206)
- 11. Cabinet Procedure Rules (Pages 207 212)
- 12. Overview and Scrutiny Procedure Rules (Pages 213 224)
- 13. Audit, Standards and Governance Committee Procedure Rules (Pages 225 234)
- 14. Planning Procedure Rules (Pages 235 238)
- 15. Financial Regulations (Pages 239 280)
- 16. Contract Procedure Rules (Pages 281 312)
- 17. Officer Employment Procedure Rules (Pages 313 320)

# Other Documents Forming Part of the Constitution

- 18. Management Structure (Pages 321 326)
- 19. Scheme of Members' Allowances (Pages 327 332)
- 20. Members' Code of Conduct (Pages 333 344)
- 21. Gifts and Hospitality Code of Conduct for Councillors (Pages 345 354)
- 22. Member Officer Protocol (Pages 355 374)
- 23. Protocol on Relations Between Members (Pages 375 380)
- 24. Officers' Code of Conduct (Pages 381 394)
- 25. Planning Code of Practice and Protocol on Pre-Application Involvement by Members (Appendix 1) (Pages 395 410)
- 26. Code of Practice Licensing Services (Pages 411 412)
- 27. Protocol on Use of IT at Home (Pages 413 418)
- 28. Audit Arrangements (Pages 419 422)
- 29. Protocol for Appointment to Outside Bodies (including Guidance for Members Acting as Directors) (Pages 423 428)
- 30. Description of Councillors' Roles (Pages 429 452)
- 31. Corporate Anti-Bribery Policy (Pages 453 462)